

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

Portfolio	Leader of Council
Subject Matter	Community Chest and Community Energy Grants
Ward(s) Affected	All Wards
Date Taken	Thursday, 24 May 2018
Contact Officer	Gemma Barron, Head of Sustainable Communities and Wellbeing 01954 713340 (gemma.barron@scambs.gov.uk)
Date Published	Thursday, 24 May 2018
Call-In Expiry	Friday, 1 June 2018
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
The purpose of this decision is to temporarily close the Community Chest and Community Energy Grants schemes to allow elected members to review the schemes' criteria. The Community Chest grants scheme has been run by the Council since 2011/12. The Community Energy Grants scheme was launched in March 2018.

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
Relevant Chairman.

Other Options Considered and Reasons for Rejection
Option 1: To review the Community Chest and Community Energy Grants schemes whilst applications continue to be received by the Council. Reason for rejection: In order to provide clarity to applicants, whilst allowing elected members an opportunity to ensure that the schemes meet the needs of South Cambridgeshire residents.

Final decision	Reason(s)
To temporarily close the Community Chest and Community Energy Grants schemes to allow elected members to review the schemes' criteria. Applications received on or before 31 May 2018 will be considered using the schemes existing criteria.	To ensure that applicants that have already applied or are in the process of applying for a grant are not disadvantaged by a review of the schemes. To ensure that the schemes continue to meet the needs of South Cambridgeshire residents.

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

Further Information